

Department of Workforce Development
Employment and Training Division
 Bureau of Apprenticeship Standards
 201 E. Washington Ave., Room E100
 P.O. Box 7972
 Madison, WI 53707-7972
 Telephone: (608) 266-3332
 Fax: (608) 266-0766
 Email: DWDEET@dwd.wisconsin.gov



Scott Walker, Governor
Reginald J. Newson, Secretary
Scott Jansen, Division Administrator

September 10, 2013

TO: State Machine Tool Apprenticeship Advisory Committee

FROM: Owen Smith, Program and Policy Analyst
 Bureau of Apprenticeship Standards
 (Owen.Smith@dwd.wisconsin.gov)

RE: **State Apprenticeship Standards for Machine Tool Industry,
 List of Revisions Pertaining to CFR 29, Part 29**

Section	Revision(s)
I. Definitions	<ul style="list-style-type: none"> • Revised using the 2011 Wisconsin Apprenticeship Manual
II. Administration	<ul style="list-style-type: none"> • No changes
III: Personnel of State Committee	<ul style="list-style-type: none"> • C: Removed "Nominations will be sought in November..." • E: Added that decisions will be reached by consensus
IV: Duties of State Committee	<ul style="list-style-type: none"> • I.6 Added that decisions will be reached by consensus
V: Personnel of Local Committee	<ul style="list-style-type: none"> • Reorganized for clarity
VI: Duties of Local Committees	<ul style="list-style-type: none"> • F: "Assist in securing related instruction with the state, local Technical College or other provider of related instruction"
VII: Minimum Qualifications of Apprentices	<ul style="list-style-type: none"> • A. Added must be able to furnish record of schooling and grades • B. Added not less than 18 months of age and must show proof • C. Must be able to physically perform the work, etc.
VIII: Minimum Qualifications of Employers	<ul style="list-style-type: none"> • No change
IX. Ratio...	<ul style="list-style-type: none"> • No change
X: Appeal Procedure / Right of Appeal	<ul style="list-style-type: none"> • A – G: outlines appeal procedure
XI: Apprentice Contracts	<ul style="list-style-type: none"> • No change
XII: Term of Apprenticeship	<ul style="list-style-type: none"> • A1. See attached Exhibit A's • A2. Options of hybrid, competency models • B. Competency-Based Approach • C. Time-Based Approach • D. Hybrid Approach
XIII: Probationary Period	<ul style="list-style-type: none"> • Added language to probationary period, clarifying the need for good cause to cancel after probationary period.
XIV: Related Instruction Attendance	<ul style="list-style-type: none"> • Added overtime clarification and layoff ("30 day" policy) attendance, and payment of straight time, 90% attendance
XV: Credit for Previous Experience	<ul style="list-style-type: none"> • No change
XVI: Schedule of Processes to Be Worked	<ul style="list-style-type: none"> • No change
XVII: Conditions of Work	<ul style="list-style-type: none"> • No change
XVIII: Continuity of Employment	<ul style="list-style-type: none"> • No change
XIX: Evaluation and Completion of Apprentices	<ul style="list-style-type: none"> • Formerly titled "Granting of Certificate of Completion" • A: Added record keeping

XX. Consultants	<ul style="list-style-type: none">• No change
XXI: Modification of Standards	<ul style="list-style-type: none">• No Change

If you have any questions concerning these changes, please feel free to contact me.

Enclosure